2023 ACADEMIC REFERENCE FORM

(To be completed by a teacher who has known the student well.)

Please print in English using a pen with black or blue ink (no pencil). Typing is also acceptable. The envelope must be sealed and signed/stamped across the seal by a school official.

Date:								
Applicant's name:								
Applicant's present address: _								
Applicant is currently enrolled	in grad	e:		th grad	le			
(If already transferred, applica	nt was e	enrolled	in grad	e:	1	th grade		
How long have you known the	applicar	nt?						
Note the capacity in which you	have kr	nown th	e applic	ant:				
List the courses you have taug	ht to the	e applica	ant, noti	ng the a	pplicant	s's grade	for each	
course.								
[Evaluation]								
Please check the appropriate b	ox for ea	ach ques	stion.					
	Does't Meet Expectation	Below Average	Average	Good	Excellent	Top Few	Unknown or Does not Apply	
Academic potential								
Language abilities								
Intellectual curiosity								
Effort and determination								
Disciplined work habits								
Creativity								
Respect accorded to faculty								
Overall evaluation as a studen	t. 🗆			П			П	

Keio Academy of New York

1) If the student is particularly weak or strong in any areas listed above, please elaborate.

2) Please add any additional information that will give us a more complete picture of the student. Please attach an extra sheet, if necessary.

*Please fill out all the information below.

Name of the school official ______ Signature ______

Name of the school _____ Phone _____

Address of the school _____ Email _____