Keio Academy of New York

2019 CHARACTER REFERENCE FORM

(To be completed by an adult who knows the applicant well. A recommendation from family member is not acceptable.)

Please print in English using a pen with black or blue ink (no pencil). Typing is also acceptable. The envelope must be sealed and signed/stamped across the seal by a referrer.

Date: _____

Applicant's name: _____

How long have you known the applicant? _____

Note the capacity in which you have known the applicant:

_____

_____

[Evaluation]

Please check the appropriate box for each question.

	Unknown or Does not Apply	Below Average	Average	Good above Average	Very Good	Excellent	Top Few
Confidence	☐	☐	☐	☐	☐	☐	☐
Maturity	☐	☐	☐	☐	☐	☐	☐
Moral/Social Responsibility	☐	☐	☐	☐	☐	☐	☐
Leadership	☐	☐	☐	☐	☐	☐	☐
Willingness to improve him/herself	☐	☐	☐	☐	☐	☐	☐
Creativity	☐	☐	☐	☐	☐	☐	☐
Cooperativeness	☐	☐	☐	☐	☐	☐	☐
Willingness to help others	☐	☐	☐	☐	☐	☐	☐
Honesty/Integrity	☐	☐	☐	☐	☐	☐	☐
Emotional stability	☐	☐	☐	☐	☐	☐	☐
Overall evaluation as a person	☐	☐	☐	☐	☐	☐	☐

SAMPLE

1) If the student is relatively weak or strong in any areas listed above, please elaborate.

2) Please add any additional information that will give us a more complete picture of the student. Please attach an extra sheet, if necessary.

SAMPLE

＊Please fill out all the information below.

Name of the referrer _____ Signature _____

Name of organization _____ Phone _____

Address of organization _____ Email _____